

# MOVING OUT OF YOUR PROPERTY



When the time comes to move out of your current accommodation, it doesn't have to be a stressful experience. There are often lots of things to remember to do before moving out, so check out our handy checklist and tips to improve your chances of getting your full deposit back.

## MOVING OUT CHECK LIST

- ✓ **TENANCY AGREEMENT** - Check your contract for an end of tenancy procedure and follow it!
- ✓ **CLEANING** - Have a proper deep clean! The property needs to be returned to the landlord in the same condition as when you moved in, except for fair wear and tear. Take dated photos as evidence.
- ✓ **BILLS AND CONTRACTS** - If you pay your utility bills yourself, contact the utility companies and ensure the bills are paid in full. Also let them know the date you will be leaving the property and provide them with a final meter reading on the day you leave. If bills are included in your rent, give the final meter reading to your landlord but keep details for your records.
- ✓ **TV LICENCE** - If you have purchased a TV licence you can get a refund for the summer months if you are not living in the property. Visit [www.tvlicensing.co.uk](http://www.tvlicensing.co.uk) or call 0300 790611.
- ✓ **UNWANTED ITEMS** - Remove all of your unwanted items from the property. Don't forget to recycle or donate.
- ✓ **RUBBISH** - Completely clear the property of waste, including items of food as you may be charged for cleaners to remove it and it could stop you from getting your full deposit back.
- ✓ **RETURN KEYS** - Follow the instructions on your tenancy agreement on how to return the keys to the landlord/agent and ask for a receipt as proof
- ✓ **MAIL** - Use Royal Mail's post redirection service to make sure that confidential post is forwarded to another address of your choice.

## YOUR UNWANTED STUFF

Leave  
Birmingham  
Tidy

Donate reusable unwanted items to the local community. Drop-off points on-campus before the end of academic year. Ask at your students union for details.

## SUMMER LETS

We begin to advertise short-term summer lets from April for the summer. All properties are registered with us and are typically available from May/June until end of August or start of September. Check the website for details.

 Aston Brook Green, just 10 minutes walk for campus, has many students wanting to sublet for all or part of the summer at very affordable rents. For further details please see - [www.astonsu.com/housing/abg/abg\\_summer/](http://www.astonsu.com/housing/abg/abg_summer/)

## YOUR NEXT HOME

Rooms in private halls  
Studios  
Shared houses of all sizes  
Homestay (living with the owner)  
Individual rooms in properties



[www.astonstudenthomes.org](http://www.astonstudenthomes.org)

**UNHAPPY?** WE CAN GIVE YOU HOUSING RIGHTS ADVICE  
EVEN IF YOU LIVE IN A PROPERTY THAT IS NOT REGISTERED

Contact The Advice and Representation Centre (ARC) for help with contracts and landlord disputes -

[advice@aston.ac.uk](mailto:advice@aston.ac.uk)  
Free & confidential



The official accommodation support service



Accommodation Search - [www.astonstudenthomes.org](http://www.astonstudenthomes.org) | General Information - [www.astonsu.com/housing/astonstudenthomes](http://www.astonsu.com/housing/astonstudenthomes)

Email - [astonstudenthomes@aston.ac.uk](mailto:astonstudenthomes@aston.ac.uk) | Tel - 0121 204 4893