### **Date & Time**: Tuesday 14th December 2021, 12pm

### **Location**: MS Teams

**Attendees (online):**

* Raiyan Hossain (RH)
* Mike Kay (MK)
* Rachel Smith (RS)
* Annas Mazhar (AM)
* Ed Fairey (EF)
* Martha Meara (MM)
* Megan Ballard (MB)
* Jenny Beech (JB)

**Excused:**

* Charleigh Kunzmann (CK)
* Amandeep Singh (AS)
* Gina Perry (GP)

#### **Agenda:**

1. Approve minutes from previous meeting

2. Outstanding Actions

3. Review of Christmas Dinner

4. Varsity Update

5. AU Ball Updates + Planning, Sponsorship & Raffle Prizes

6. COVID

7. ASU Awards

8. Club and Society of the months

9. Welcome Week 17th Jan

10. Any Other Business

#### **Minutes**

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| Item | Discussion | Action Points |
| **1.** | Approve minutes from previous meeting |  |
| **2.** | Outstanding Actions  | **ALL** to send Pictures and descriptions for SU webpage to student activities email**EF** to send clothing options **ALL** to send **(EF)** Sizes for Clothing **AM** to add **RH and AS** to society chair/presidents groupchat ASAP AM to produce Club/society of the month survey and send to **MM, MB, RH, AS** so they can circulate and promote |
| **3.** | Review of Christmas Dinner * Generally positive, a few issues with buffet and the allocation of vegetarian/vegan food.
* Commercial to learn from this event and take into consideration at future events. Revenue generated from the bar exceeded expectation.
* Commercial happy to facilitate event in future & possibility of a similar event in T2 if wanted.
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| **4.** | Varsity Update * MK and AM held meeting with BCU and Internally with sports captains
* Varsity dates provisionally last week of April (Wednesday 27th of April), Minimum duration 1 day and Maximum of 3 days
* T-shirt keepsake for both Aston and BCU, Aston’s T shirts to be sponsored by Walkabout with after party hosted there
* MK and BCU in talks with potential venues
* Live streaming of varsity games to happen, BCU to facilitate with assistance of Aston
 | **AM, MK, RS** to circulate varsity graphics once finalised for SA exec approval |
| **5.** | AU Ball Updates + Planning, Sponsorship & Raffle Prizes * Ticket sales have slowed down since initial push, still 240 tickets available
* Venue currently has no Covid restrictions in place, potential to implement internal restrictions of Neg lateral flow AND OR Vaccine passport
* Event to be sponsored by Endeavour (coach company)
* Raffle revenue to go to Sport in Mind (Charity)
 | **ALL** to continue to source 2 raffle prizes for ticket to AU Ball **EF, JB, AM** to send email Re reaching out to alumni for raffle prizes  |
| **6.** | COVID * Continue to follow government guidelines for events, something to be mindful
* Do we want to implement restrictions at AU ball? General consensus – yes Negative lateral flow AND OR Vaccine passport for AU ball
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| **7.** | ASU Awards * Possibility of the introduction of a collaboration award AND facilitating inclusivity award
* Can we draw up a draft list of ASU awards and create a graphic to circulate so that Clubs/societies have these in mind to work towards
 | **AM** to send **CK** list of ASU awards **CK** to create Graphic outlining the ASU awards  |
| **8.** | Club and Society of the months * October/November/December club & society of the month outstanding. Instead, ONE survey for Club/society of T1 with £150 distributed across THREE winners
* Normal monthly winner to resume in Jan
 | **AM** to produce Club/society of Term 1 survey and send to **MM, MB, RH, AS** so they can circulate and promote to their respective group chats. |
| **9.** | Welcome Week 17th Jan* Welcome week Term 2 (refreshers), timetable for the week includes City tours, trips, and mini welcome fair
 | **ALL** to make Clubs/societies aware of welcome week Term 2 & encourage volunteering (around exams) **AM** to circulate Welcome week T2 timetable  |